

TENNESSEE SCHOOLS FOR THE DEAF KNOXVILLE

Job Coach

Position Available August 1st, 2018

Job Location: TSD is located in Knoxville, TN at 2725 Island Home Blvd. Knoxville, TN 37918

Description: The Job Coach will work with students and companies to establish employment expectations and professional standards for student in the workplace. The Job Coach will also assist students to develop employment and professional skills that can be implemented into their career of choice.

Qualifications:

- Associates Degree or equivalent
- Teacher Assistant experience preferred but not required
- Tennessee Driver's License
- Strongly preferred ASL (American Sign Language) skills

Essential Duties and Responsibilities *these are not exclusive or all-inclusive. Other duties may be required and assigned.*

- Work on and off campus transporting students to and from jobs daily
- Work with students at employment site to develop employment skills
- Provide job placement orientation support between employer and student employees
- Supports learning concepts in the classroom
- Supports lesson plans and appropriate instructional aids stressing appropriate learning methods
- Supports learning activities that will connect career concepts to the student's physical world, to other content areas, and to work related concepts
- Establishes clearly defined objectives for all lessons, units, projects, and reports and communication objectives to students according to student's individual needs and abilities.
- Seeks out opportunities to promote student job placement and foster positive relationships with all stakeholders who can serve as resources for student employment
- Maintains knowledge of best practices as it relates to student job placement opportunities
- Works with teachers to support instruction to meet the needs of diverse learners
- Provides connects between student and employment agency for student employment
- Attends faculty, department and/or grade level meetings and serves on committees upon requests

Pursuant to the State of Tennessee's policy of non-discrimination, the Tennessee School for the Deaf does not discriminate on the basis of race, sex, religion, color, national or ethnic origin, sexual orientation, age disability, or military services in its policies, or in the admission of, access to, treatment, or employment in its programs, services, or activities.

Job Positioning

- Demonstrates a variety of community connections and techniques to support student employment and placement
- Creates and maintains an inviting, stimulating instructional area with attractive student learning centers, and projects consistent with the physical limitations of teaching area

Preferred KSA's

- Applicant is able to assemble information and make written reports and documents in a concise, clear, and effective manner.
- Has good organizational, management, interpersonal, and technical skills.
- Applicant is able to use independent judgement and discretion in supervising students, including the handling of emergency situations, determining and deciding upon procedures to be implemented, setting priorities, maintaining standards, and resolving problems.

Salary and Benefits:

- State of Tennessee Salary Grade 019, \$1,875 – \$2,999
- Benefits include medical, dental, vision and life insurance, retirement pension, 401(k) match, employee assistance program, personal and sick leave (PTO) and more.

How to Apply:

Application may be sent to Employment@tsd.k12.tn.us or the Human Resource office at 2725 Island Home Blvd. Knoxville, TN 37920

The applicant selected for this position must complete full background checks including fingerprinting. Background checks will be completed through TBI, FBI, DCS, TN Registry of Sexual Offenders, and TN Registry Of Abuse.

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